

References:

Current DOL Data Validation Handbook
Most-in-Need Measure Handbook
CWI's Policy & Procedure Manual

SCSEP Most-in-Need (MIN) Revalidation Form

Instructions:

- MIN factors must be revalidated once each program year to get credit for this performance measure.
- Must enter **YES** or **No** for each MIN characteristic in GPMS.

Name of subgrantee _____

Subgrantee number _____

Job seeker name _____
First Middle Initial Last

Date _____ / _____ / _____
MM DD YYYY

Check All Either "No" or "Yes"

1. Birth Date ____/____/____

(available only to those who are 75 years or older on or before Durational Limit exit date)

No Yes

List of document(s) used to verify:

2. Limited English-speaking ability

(available only to those who speak a language other than English as their primary language)

No Yes

List of document(s) used to verify:

3. Low literacy skills

(available only to those who speak English as their primary language)

No Yes

List of document(s) used to verify:

4. Old enough for but not receiving Social Security Title II

No Yes

List of document(s) used to verify:

5. Severe disability

No Yes

List of document(s) used to verify:

6. Frail

No Yes

List of document(s) used to verify:

7. Severely limited employment prospects in an area of persistent unemployment

(Two-part MIN factor: job seeker must meet eligibility for both parts in order to apply)

a. Severely limited employment prospects

No Yes

List of document(s) used to verify:

b. And lives in an area of persistent unemployment

No Yes, as determined by DOL

(Consult Counties of Persistent Unemployment table. No additional documentation needed.)

8. Formerly Incarcerated

(available to those who were formerly incarcerated or on supervision from release from prison or jail within 5 years preceding initial eligibility determination)

No Yes

List of document(s) used to verify:

FOR USE BY STAFF ONLY:

Interviewer Signature and Title: _____

Project Staff (Final Review) Signature and Title: _____

Signature Date: _____